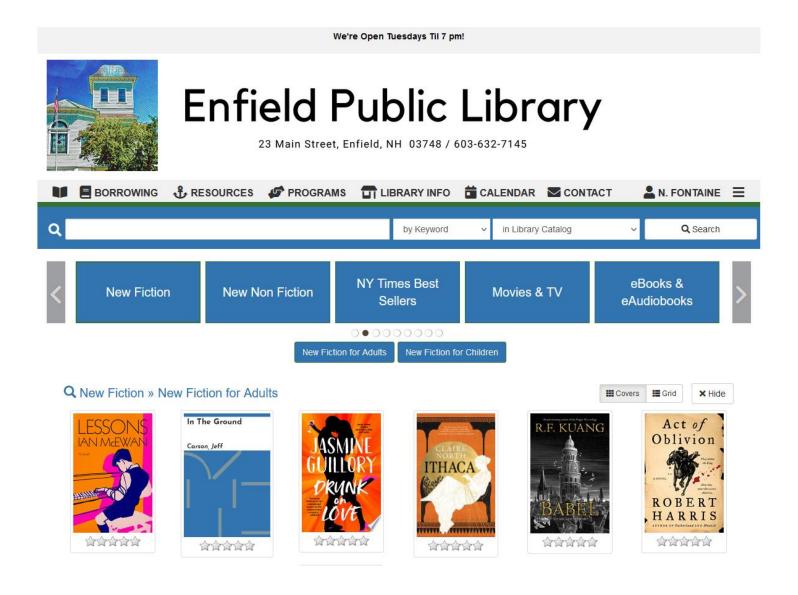
GETTING STARTED WITH ASPEN DISCOVERY

Last updated 10/17/22

HOME PAGE

The blue tiles below the search bar are "browse categories." The default is "New Fiction for Adults" when there isn't a special list (for holidays, etc.).



Clicking on a tile shows the covers of the items in that category.

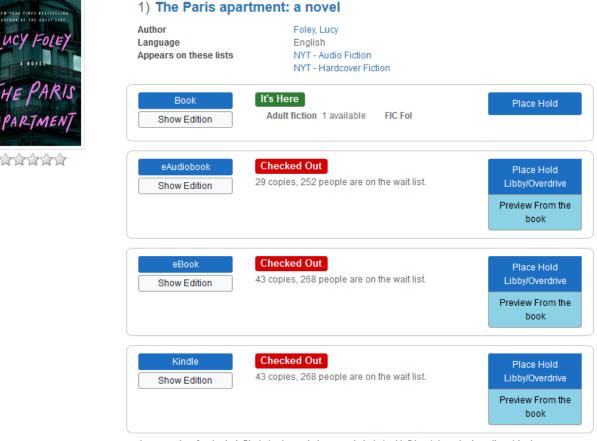
Q New Non Fiction



Covers

Grid

Aspen searches and shows our Koha catalog, Libby/Overdrive, Hoopla, and Kanopy at once, and it shows the different formats of a book in one display. You can see immediately if the item is



Jess needs a fresh start. She's broke and alone, and she's just left her job under less than ideal circumstances. Her half-brother Ben didn't sound thrilled when she asked if she could crash with him for a bit, but he didn't say no, and surely everything will look better from Paris. Only when she shows up, to find a very nice apartment, (could Ben really have afforded this?) he's not there. The longer Ben stays missing, the more Jess starts to dia



YOUR ACCOUNT

You can see your checkouts, place holds, see your reading history, and manage your account.

Aspen Administration	Browse Catalog » My Account		
✓ My Account	My Account		
Checked Out Titles » Physical Materials » OverDrive » Hoopla 0	Account Summary		
Titles On Hold	CHECKED OUT	OVERDUE	
» Physical Materials (0) » OverDrive (0)	0	0	
Reading History 😰			
Fines and Messages Materials Requests o	HOLDS	READY FOR PICKUP	
Titles You Rated 0 » Recommended For You	0	0	
Account Settings » My Library Card » My Preferences	Recommended for you		
» Contact Information	nformation You have not rated any titles.		
» Messaging Settings » Linked Accounts » OverDrive Options » Hoopla Options » Staff Settings	If you rate titles, we can provide you with suggestions for titles you might like to read. Suggestions are based on titles you like and information within the catalog. Library staff does not have access to your suggestions.		
Search History			

- **Sign in** with your library card number and password (default = last 4 digits of the phone number on the account).
 - If your account is expired, let us know. We set the accounts to expire every 3 years to that we be sure we up-to-date contact information.

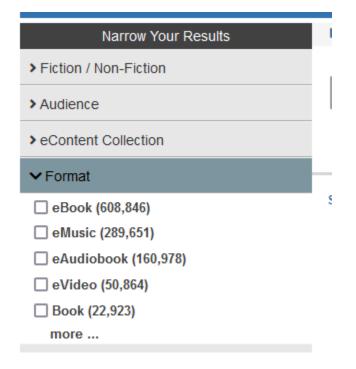
 Once you're signed in, you can put items on hold, request materials, create lists, star items (so the system can make better recommendations for you)

SEARCHING

When you do a search, you can limit by format by clicking the icons above the results.



You can also narrow your results using facets to the side. Clicking on the facet shows how many items there are in that category. Check the box to select it.



Tip: to find items that are not aimed at children, choose the facets "adult," "general," and "unknown." Coding for children's items is more consistent.

PLACING A HOLD

Click on a title to see a description of it and the option to place a hold or add it to a list.

Lessons		×
Author Description With his life constantly	McEwan, lan r in flux as he lives through many historic u	nheavals, Roland Baines, baunted by lost
opportunities, searche	0	nds, sex, politics and love, struggling against
Book Show Edition	Checked Out	Place Hold
Add to list		Close More Info

You have to be signed in to your account to place a hold or use the lists feature.

When you click "Place Hold," you will get a screen explaining how holds work. Click "Submit Hold Request" to place the hold.

Place Hold on Ithaca

Holds allow you to request that a title be put aside for you at the library. Once the title is available, we will let you know that it is ready for you. If you no longer need the item when it becomes available, please let us know.



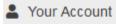
Once you've created the hold, Aspen will make some "While you wait" suggestions of titles that are available that might interest you.

You can view, cancel, and suspend your holds. Click your name on the far right of the top menu

L N. FONTAINE

Checked Out Titles Titles On Hold Fines and Messages Materials Requests Your Library Card Recommended For You Titles You Rated Your Lists Your Searches Reading History Your Preferences Contact Information Messaging Settings Linked Accounts Libby/OverDrive Options Hoopla Options Sign Out

Or click the "hamburger" menu next to your name and click "Your Account.



Library Home Page

Library Hours & Location



You'll see your account summary first. Click "Tittles on Hold" at left to see your holds.

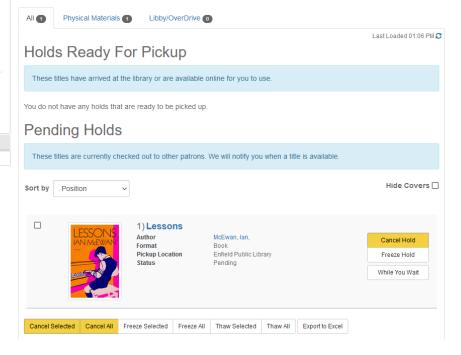
✓ Your Account	Browse Catalog » Your Account		
Checked Out Titles » Physical Materials ③ » Libby/OverDrive ④ » Hoopla ① Titles On Hold	Your Account Account Summary		
» Physical Materials » Libby/OverDrive Fines Materials Requests Your Library Card	CHECKED OUT	OVERDUE O	
Recommended For You » Titles You Rated Your Lists Your Searches Reading History 1 1 1 1 1 1 1 1 1 1 1 1 1	HOLDS	READY FOR PICKUP	
Account Settings	You have not rated any titles.		

If you rate titles, we can provide you with suggestions for titles you might like to read. Suggestions are based on titles you like and information within the catalog. Library staff does not have access to your suggestions.

✓ Your Account
Checked Out Titles » Physical Materials ④ » Libby/OverDrive ① » Hoopla ④
Titles On Hold » Physical Materials 1 » Libby/OverDrive 0
Fines Materials Requests o Your Library Card
Recommended For You » Titles You Rated 4
Your Lists
Your Searches
Reading History 63
> Account Settings
Masquerade

Titles On Hold

Enfield Public Library is open today from 9:00 AM to 5:00 PM



CREATING A LIST

To add something to a list, click the "Add to list" button.

Add to list		Close More Info
-	r lists, click "Your Lis st under your name Account."	
Add To List		×
Choose a List	Ice Cream Or Create a New List	~
Add a Note		
	Your Lists Your Searches Reading History Your Preferences Contact Information Messaging Settings Linked Accounts Libby/OverDrive Options Hoopla Options	Close Save To List

Sign Out